



**COOS BAY PUBLIC LIBRARY**

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# SOCIAL MEDIA POLICY FOR LIBRARY USERS

## **POLICY**

The Coos Bay Public Library offers blogs, community reviews, patron comments and other social media tools as a way to achieve our mission. Library social media tools provide a limited (or designated) public forum to facilitate the sharing of ideas, opinions and information about library-related subjects and issues. Library social media is intended to create an online space where library users will find useful and entertaining information and can interact with library staff and other library users. Comments may be moderated by library staff and the library reserves the right to remove comments that are unlawful or do not comply with the library's other policies.

## **THE LIBRARY'S DEFINITION OF SOCIAL MEDIA**

Social media is defined as any web application, site or account offered by the library that facilitates the sharing of opinions and information about library related subjects and issues.

Social media includes such formats as blogs, listservs, websites, social network pages or posts to community reviews and patron ratings of library materials.

## **RULES FOR COMMENTING**

Protect your privacy. Do not post personally identifying information. Young people under age 18, especially, should not post information such as last name, school, age, phone number, address.

Posts containing the following are against library policies and may be deleted or removed by library staff:

- I. Copyright violations
- II. Off topic comments when a clear topic is designated
- III. Commercial material/spam
- IV. Duplicated posts from the same individual
- V. Obscene posts
- VI. Specific and imminent threats
- VII. Libelous comments
- VIII. Illegal items

**By choosing to comment you agree to comply with library policy.**