

**COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING AGENDA**

**Wednesday June 15, 2022**

**5:15pm**

**meeting will be in the library with an online option  
(See library event calendar for meeting link)**

**Introductions**

- 1. Public Comments**
- 2. Minutes and Circulation Reports**
- 3. Treasurer's Reports**
- 4. Correspondence**
- 5. Librarian's Report**
- 6. Friends of the Library Report**
- 7. Foundation Report**
- 8. Old Business**
  - a. Update on new vehicle**
  - b. Facilities update**
- 9. New Business**
- 10. Announcements**
- 11. Adjourn**

COOS BAY PUBLIC LIBRARY  
BOARD OF TRUSTEE MEETING MINUTES  
May 18, 2022

**Call to Order** – Curt Benward called the meeting to order at 5:15 p.m.

**Board Members Present:** Curt Benward, Gina Sutherland, Janice Langlinais, Rob Miles, Bob More, James Moore, Peggy Christensen

**Others In Attendance:** Sami Pierson, Christina Coffman, Marie Benton, Crystal Barr, Mayor Joe Benetti

**Public Comment** –None

A discussion followed with ideas for the next steps in the new library process since the failure of the bond measure. A continuing public education campaign was cited as one of the most important factors going forward. The library still needs to be replaced and more volunteers are needed to help on the bond committee. The Steering Committee thinks May of 2023 is a better timeframe for another bond attempt. It was suggested that the Foundation hire a public relations/information person. Mayor Benetti suggested a poll of the area to understand why people voted for or against the bond.

**Minutes and Circulation** – Minutes from the April 2022 meeting were reviewed. Sami is still working on the summary sheet to reflect the use of all library services. James made a motion to approve the minutes. Bob seconded. Unanimously approved. Circulation report was reviewed.

**Treasurer's Report** – The regular budget report and the Memorial Funds report were reviewed. Bob made a motion to approve the reports and Janice seconded. Unanimously approved.

**Correspondence** – none

**Librarians Report** – Report was reviewed with discussion on how to capture the use of all library services totals.

**Friends of the Library Report** – The bookstore made \$746.22 in April. The April book sale made \$953.18. There will be a book sale on Saturday June 4 from 9am-4pm.

**Library Foundation Report** – Discussion on next steps for the bond effort.

**Old Business** –

**New Facility** – The new refined cost estimate should be done soon. The fly thru will be refined.

**Bond Report** – Will have a debriefing at the next meeting. Rob asked Bob to give the committee the thanks of the City Council for their hard work on the bond measure.

**New Business** –

**Budget Hearings** – The library budget was passed with no changes.

**Announcements** – Curt and Alissa’s Library Board terms are up June 30, 2022. Curt has termed out and Alissa will not reapply. The City will be accepting applications for the two positions soon.

**Adjournment** – C. Benward adjourned the meeting at 6:29 p.m.

Next Meeting: June 15, 2022 – 5:15 p.m.

Respectfully submitted,  
Crystal Barr

# COOS BAY PUBLIC LIBRARY MAY 2022

## INVENTORY

<u>CLASSIFICATION</u>	<u>ACQUIRED</u>	<u>DISCARDS</u>
Adult Books	324	68
Adult Audio Books	66	5
Adult Video	40	31
Adult Music	0	4
Adult Video Games	22	0
Library of Things	1	0
Young Adult Books	65	0
Young Adult Audio	0	0
Child Books	231	34
Child Audio	0	0
Child Video	0	0
Child Music Cds	9	0
<b>TOTAL</b>	<b>758</b>	<b>142</b>

## CIRCULATION SUMMARY

	Total Items Checked Out At Coos Bay	Total Coos Bay Owned Items Checked Out		
<b>2022</b>	17,088	17,280		
<b>2021</b>	9,232	10,652		
<b>2020</b>	6,053	9,509		
<b>2019</b>	18,887	21,677		
<b>2018</b>	18,990	21,485		
<b>2017</b>	21,608	22,056		
<b>GATE COUNT:</b>	4,828			
	(2021 - 2,017)			
<b>REFERENCE QUESTIONS ANSWERED:</b>		537		
<b>YP REFERENCE QUESTIONS ANSWERED:</b>		42		
<b>NEW PATRON REGISTRATIONS:</b>		143		
<b>#DAYS OPEN:</b>		<b>24</b>	<b>24</b>	<b>24</b>
<b>DAILY AVERAGE CIRCULATION:</b>		720	(21) 443	(20) 396

## RECEIPTS FROM PATRONS

DAMAGED/LOST	\$159.86
MISC	\$0.00
RENT	\$0.00
COPIES	<u>\$454.30</u>
<b>TOTAL</b>	<b><u>\$614.16</u></b>

4

City of Coos Bay  
Combined Cash Investment  
May 31, 2022

Combined Cash Accounts

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\_\_\_\_\_  
\_\_\_\_\_

Cash Allocation Reconciliation

7 Allocation to Library Fund	1,477,010.03
Total Allocations to Other Funds	1,477,010.03
Zero Proof if Allocations Balance	1,477,010.03

City of Coos Bay  
 Balance Sheet  
 May 31, 2022

Library Fund

ASSETS

07-000-100-1001	Cash - Combined Fund	1,477,010.03	
07-000-100-1015	Cash on Hand/Till Drawer	200.00	
07-000-100-1101	Prepaid Expense	26,606.67	
	Total Assets		<u>1,503,816.70</u>

LIABILITIES AND EQUITY

FUND EQUITY

	Unappropriated Fund Balance:		
07-000-200-2500	Fund Balance	1,246,846.24	
	Revenue over Expenditures - YTD	256,970.46	
	Balance - Current Date	1,503,816.70	
	Total Fund Equity		<u>1,503,816.70</u>
	Total Liabilities and Equity		<u>1,503,816.70</u>

City of Coos Bay  
Revenues with Comparison to Budget  
For the 11 Months Ending May 31, 2022

Library Fund

	Period Actual	YTD Actual	Budget	Unearned	Pcnt	
<u>Carryover</u>						
07-000-300-0100	Carryover - Regular	.00	.00	1,096,846.00	1,096,846.00	.0
07-000-300-0200	Carryover - Memorial/Board	.00	.00	150,000.00	150,000.00	.0
	<b>Total Carryover</b>	<b>.00</b>	<b>.00</b>	<b>1,246,846.00</b>	<b>1,246,846.00</b>	<b>.0</b>
<u>Revenue From Other Agencies</u>						
07-000-340-0300	State Library Grant	.00	2,374.11	1,500.00	( 874.11)	158.3
07-000-340-0301	Grants	.00	13,000.00	3,000.00	( 10,000.00)	433.3
07-000-340-0302	Gifts, Donations & Memorials	.00	2,192.27	.00	( 2,192.27)	.0
07-000-340-0303	Federal Grants	.00	.00	3,000.00	3,000.00	.0
07-000-340-0900	Library Tax Base	.00	1,355,481.87	1,150,000.00	( 205,481.87)	117.9
	<b>Total Revenue From Other Agencies</b>	<b>.00</b>	<b>1,373,048.25</b>	<b>1,157,500.00</b>	<b>( 215,548.25)</b>	<b>118.6</b>
<u>Use Of Money &amp; Property</u>						
07-000-350-0100	Interest	1,023.64	6,833.84	8,000.00	1,166.16	85.4
07-000-350-1100	Auditorium Rental	.00	.00	2,000.00	2,000.00	.0
	<b>Total Use Of Money &amp; Property</b>	<b>1,023.64</b>	<b>6,833.84</b>	<b>10,000.00</b>	<b>3,166.16</b>	<b>68.3</b>
<u>Current Services</u>						
07-000-360-0100	Copies	419.00	3,318.72	7,000.00	3,681.28	47.4
07-000-360-1800	Library Fees	310.49	3,467.33	2,000.00	( 1,467.33)	173.4
	<b>Total Current Services</b>	<b>729.49</b>	<b>6,786.05</b>	<b>9,000.00</b>	<b>2,213.95</b>	<b>75.4</b>
<u>Other Revenue</u>						
07-000-380-0100	Miscellaneous	.00	1,489.96	100.00	( 1,389.96)	1490.0
07-000-380-0300	ESO Administration/Rent	2,174.79	23,922.69	26,000.00	2,077.31	92.0
07-000-380-0400	Reimbursements	.00	38.99	1,000.00	961.01	3.9
07-000-380-0900	Gifts, Donations & Memorials	3,186.57	27,076.70	5,000.00	( 22,076.70)	541.5
	<b>Total Other Revenue</b>	<b>5,361.36</b>	<b>52,528.34</b>	<b>32,100.00</b>	<b>( 20,428.34)</b>	<b>163.6</b>
	<b>Total Fund Revenue</b>	<b>7,114.49</b>	<b>1,439,196.48</b>	<b>2,455,446.00</b>	<b>1,016,249.52</b>	<b>58.6</b>

City of Coos Bay  
Expenditures with Comparison to Budget  
For the 11 Months Ending May 31, 2022

Library Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<b>Expenditures</b>					
<b>Personnel Services</b>					
07-510-510-1001 Salaries	54,502.51	570,691.65	851,394.00	280,702.35	67.0
07-510-510-1003 P.E.R.S.	13,500.86	134,077.44	206,226.00	72,148.56	65.0
07-510-510-1004 Social Security	4,073.45	42,678.23	69,038.00	26,359.77	61.8
07-510-510-1005 Employee Insurance	10,265.43	133,569.36	434,498.00	300,928.64	30.7
07-510-510-1006 Unemployment	.00	415.00	3,850.00	3,435.00	10.8
07-510-510-1007 Workers Compensation Insurance	85.86	878.76	864.00	( 14.76)	101.7
07-510-510-1008 Volunteer Workers Compensation	.00	.00	100.00	100.00	.0
<b>Total Personnel Services</b>	<b>82,428.11</b>	<b>882,310.44</b>	<b>1,565,970.00</b>	<b>683,659.56</b>	<b>56.3</b>
<b>Materials &amp; Services</b>					
07-510-520-2005 Training,Meetings,Travel,Dues	478.11	5,289.80	5,000.00	( 289.80)	105.8
07-510-520-2101 Utilities	2,722.02	24,395.93	37,000.00	12,604.07	65.9
07-510-520-2102 Telephone	1,742.16	16,351.12	9,000.00	( 7,351.12)	181.7
07-510-520-2105 Advertising	366.50	5,318.50	20,000.00	14,681.50	26.6
07-510-520-2108 Contractual	5,078.99	49,205.52	85,000.00	35,794.48	57.9
07-510-520-2120 Insurance	.00	8,304.00	12,000.00	5,696.00	52.5
07-510-520-2122 Duplicating/Data Processing	561.44	5,093.87	8,000.00	2,906.13	63.7
07-510-520-2123 Printing	.00	688.00	3,000.00	2,312.00	22.9
07-510-520-2205 Office Supplies	354.22	2,856.73	7,000.00	4,143.27	40.8
07-510-520-2206 Postage	.00	7,140.32	10,000.00	2,859.68	71.4
07-510-520-2225 Janitorial Supplies	520.03	665.15	3,500.00	2,834.85	19.0
07-510-520-2231 Small Equipment	719.98	8,367.45	35,000.00	26,632.55	23.9
07-510-520-2234 Grants	600.00	1,718.40	8,000.00	6,281.60	21.5
07-510-520-2235 Library Supplies	671.87	5,668.40	14,000.00	8,331.60	40.5
07-510-520-2236 Library Books & Records	7,214.03	74,568.45	115,000.00	40,431.55	64.8
07-510-520-2237 Periodicals	.00	5,780.70	8,000.00	2,219.30	72.3
07-510-520-2239 State Aid to Children - Books	289.46	1,092.62	2,500.00	1,407.38	43.7
07-510-520-2240 Library Books/Records (Restr)	.00	.00	50,000.00	50,000.00	.0
07-510-520-2241 Programming	12.99	9,240.40	7,000.00	( 2,240.40)	132.0
07-510-520-2302 Office Equipment Rental	271.87	3,798.27	20,000.00	16,201.73	19.0
07-510-520-2303 Equipment Repairs/Replacement	.00	100.00	5,000.00	4,900.00	2.0
07-510-520-2304 Equipment Maintenance Contract	113.85	4,266.51	10,000.00	5,733.49	42.7
07-510-520-2305 Vehicle Maintenance/Fuel	103.75	686.11	7,000.00	6,313.89	9.8
07-510-520-2309 Building & Grounds Maintenance	3,806.09	43,101.30	40,000.00	( 3,101.30)	107.8
07-510-520-2310 Furniture (restricted)	.00	.00	100,000.00	100,000.00	.0
07-510-520-2406 Reimbursable	8.99	8.99	200.00	191.01	4.5
07-510-520-2424 Library Board	.00	.00	500.00	500.00	.0
07-510-520-2450 Gifts, Donations & Memorials	8,657.37	18,209.04	5,000.00	( 13,209.04)	364.2
<b>Total Materials &amp; Services</b>	<b>34,293.72</b>	<b>299,915.58</b>	<b>626,700.00</b>	<b>326,784.42</b>	<b>47.9</b>
<b>Capital Outlay</b>					
07-510-530-3001 Computer Hardware & Software	.00	.00	10,000.00	10,000.00	.0
<b>Total Capital Outlay</b>	<b>.00</b>	<b>.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>.0</b>



City of Coos Bay  
Expenditures with Comparison to Budget  
For the 11 Months Ending May 31, 2022

		Library Fund				
		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<b>Other Financing Uses</b>						
07-510-560-6001	Contingency	.00	.00	90,270.00	90,270.00	.0
07-510-560-6002	Unappropriated Ending Fund Bal	.00	.00	162,506.00	162,506.00	.0
<b>Total Other Financing Uses</b>		<b>.00</b>	<b>.00</b>	<b>252,776.00</b>	<b>252,776.00</b>	<b>.0</b>
<b>Total Expenditures</b>		<b>116,721.83</b>	<b>1,182,226.02</b>	<b>2,455,446.00</b>	<b>1,273,219.98</b>	<b>48.2</b>
<b>Total Fund Expenditures</b>		<b>116,721.83</b>	<b>1,182,226.02</b>	<b>2,455,446.00</b>	<b>1,273,219.98</b>	<b>48.2</b>
<b>Net Revenue Over Expenditures</b>		<b>( 109,607.34)</b>	<b>256,970.46</b>	<b>.00</b>	<b>( 256,970.46)</b>	<b>.0</b>

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include Funds: 07
- Page and Total by Fund
- Include Placeholders: None
- Include Balance Sheets: None
- Include Accounts: None
- Include Income Filers: None
- Include Sources: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			04/30/2022 (04/22) Balance	07-510-510-1001			516,189.14
05/20/2022	PC	16	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		3,800.00		
05/20/2022	PC	33	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		1,276.11		
05/20/2022	PC	98	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		53,226.40		
05/20/2022	PC	99	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD			3,800.00-	
			05/31/2022 (05/22) Period Totals and Balance		58,302.51 *	3,800.00- *	570,691.65
YTD Encumbrance		.00 YTD Actual	570,691.65 Total	570,691.65 YTD Budget	851,394.00 Unexpended	280,702.35	
			04/30/2022 (04/22) Balance	07-510-510-1002			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			04/30/2022 (04/22) Balance	07-510-510-1003			120,576.58
05/20/2022	PB	51	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		203.01		
05/20/2022	PB	150	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		13,297.85		
05/20/2022	PB	151	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD			203.01-	
05/20/2022	PB	198	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		203.01		
			05/31/2022 (05/22) Period Totals and Balance		13,703.87 *	203.01- *	134,077.44
YTD Encumbrance		.00 YTD Actual	134,077.44 Total	134,077.44 YTD Budget	206,226.00 Unexpended	72,148.56	
			04/30/2022 (04/22) Balance	07-510-510-1004			38,604.78
05/20/2022	PB	30	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		290.70		
05/20/2022	PB	49	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		97.62		
05/20/2022	PB	148	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		4,073.45		
05/20/2022	PB	149	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD			388.32-	
			05/31/2022 (05/22) Period Totals and Balance		4,461.77 *	388.32- *	42,678.23
YTD Encumbrance		.00 YTD Actual	42,678.23 Total	42,678.23 YTD Budget	69,038.00 Unexpended	26,359.77	
			04/30/2022 (04/22) Balance	07-510-510-1005			123,303.93
05/20/2022	PB	146	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		10,266.13		
05/20/2022	PB	147	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD			.70-	
05/20/2022	PC	123	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		28.93		
05/20/2022	PC	124	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD			28.93-	
			05/31/2022 (05/22) Period Totals and Balance		10,295.06 *	29.63- *	133,569.36
YTD Encumbrance		.00 YTD Actual	133,569.36 Total	133,569.36 YTD Budget	434,498.00 Unexpended	300,928.64	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Unemployment			04/30/2022 (04/22) Balance	07-510-510-1006			415.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	415.00
YTD Encumbrance	.00	YTD Actual	415.00 Total	415.00 YTD Budget	3,850.00 Unexpended	3,435.00	
Workers Compensation Insurance			04/30/2022 (04/22) Balance	07-510-510-1007			792.90
05/20/2022	PB	47	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		1.82		
05/20/2022	PB	144	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD		85.86		
05/20/2022	PB	145	PAYROLL TRANS FOR 5/20/2022 PAY PERIOD			1.82-	
			05/31/2022 (05/22) Period Totals and Balance		87.68 *	1.82- *	878.76
YTD Encumbrance	.00	YTD Actual	878.76 Total	878.76 YTD Budget	864.00 Unexpended	(14.76)	
Volunteer Workers Compensation			04/30/2022 (04/22) Balance	07-510-510-1008			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100.00 Unexpended	100.00	
Accrued Vacation Liability			04/30/2022 (04/22) Balance	07-510-510-1009			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Meetings And Travel			04/30/2022 (04/22) Balance	07-510-520-2001			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Memberships, dues, publications			04/30/2022 (04/22) Balance	07-510-520-2003			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Training, Meetings, Travel, Dues			04/30/2022 (04/22) Balance	07-510-520-2005			4,811.69
04/14/2022	JE	9	AMERICAN LIBRARY ASSOC, Book		170.10		
03/31/2022	JE	19	OREGON LIBRARY ASSOCIATION, Library Board		38.25		
04/21/2022	JE	19	FRED MEYER, Supplies-Public Meetings		44.76		
03/31/2022	JE	24	CB DOWNTOWN ASSOC, Farmers Market Fee		25.00		
04/05/2022	JE	24	LIBRARY JUICE ACADEMY, Pierson, Online Catalo		200.00		
			05/31/2022 (05/22) Period Totals and Balance		478.11 *	.00 *	5,289.80
YTD Encumbrance	.00	YTD Actual	5,289.80 Total	5,289.80 YTD Budget	5,000.00 Unexpended	(289.80)	
Utilities			04/30/2022 (04/22) Balance	07-510-520-2101			21,673.91
05/06/2022	CD13	2	12447751-0018 Library		2,528.00		
04/28/2022	JE	18	CBNB WATER BOARD, Water		194.02		
			05/31/2022 (05/22) Period Totals and Balance		2,722.02 *	.00 *	24,395.93
YTD Encumbrance	.00	YTD Actual	24,395.93 Total	24,395.93 YTD Budget	37,000.00 Unexpended	12,604.07	
Telephone			04/30/2022 (04/22) Balance	07-510-520-2102			14,608.96
04/12/2022	AP	64	USCC Services LLC		204.30		
05/10/2022	AP	607	Asavie Technologies Inc		74.90		
05/12/2022	AP	872	USCC Services LLC		200.92		
04/05/2022	JE	18	BROADVOICE, VoIP, Telephones, Internet		646.03		
04/08/2022	JE	18	ZIPLY FIBER, Landline Telephone		170.51		
04/21/2022	JE	47	VERIZON, 576174385-00001 Library		445.50		
			05/31/2022 (05/22) Period Totals and Balance		1,742.16 *	.00 *	16,351.12

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	16,351.12 Total	16,351.12 YTD Budget	9,000.00 Unexpended	(7,351.12)	
Advertising			04/30/2022 (04/22) Balance	07-510-520-2105			4,952.00
04/19/2022	JE	19	EPUERTO, Promotional Ads		287.50		
04/21/2022	JE	19	SMORE.COM, Web Page Builder		79.00		
			05/31/2022 (05/22) Period Totals and Balance		366.50 *	00 *	5,318.50
YTD Encumbrance		.00 YTD Actual	5,318.50 Total	5,318.50 YTD Budget	20,000.00 Unexpended	14,681.50	
Contractual			04/30/2022 (04/22) Balance	07-510-520-2108			44,126.53
05/03/2022	AP	336	Sprague Pest Solutions		163.50		
04/27/2022	AP	361	C-N-B Security Inc		819.00		
05/01/2022	AP	363	C-N-B Security Inc		819.00		
05/10/2022	AP	605	C-N-B Security Inc		819.00		
02/28/2022	AP	858	C-N-B Security Inc		774.00		
05/18/2022	AP	889	C-N-B Security Inc		819.00		
05/24/2022	AP	870	C-N-B Security Inc		819.00		
05/05/2022	CD14	6	04/30/22 Xpress Bill Pay Support Fees/Forms Inv#		46.49		
			05/31/2022 (05/22) Period Totals and Balance		5,078.99 *	00 *	49,205.52
YTD Encumbrance		.00 YTD Actual	49,205.52 Total	49,205.52 YTD Budget	85,000.00 Unexpended	35,794.48	
Special Counsel			04/30/2022 (04/22) Balance	07-510-520-2114			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Insurance			04/30/2022 (04/22) Balance	07-510-520-2120			6,304.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	00 *	6,304.00
YTD Encumbrance		.00 YTD Actual	6,304.00 Total	6,304.00 YTD Budget	12,000.00 Unexpended	5,696.00	
Duplicating/Data Processing			04/30/2022 (04/22) Balance	07-510-520-2122			4,532.43
05/10/2022	AP	532	Xerox Corporation		7.11		
04/02/2022	JE	17	AMAZON.COM, Printer Toner		91.99		
04/04/2022	JE	17	AMAZON.COM, Printer Toner		442.45		
04/18/2022	JE	17	AMAZON.COM, Printer Toner		19.89		
			05/31/2022 (05/22) Period Totals and Balance		561.44 *	00 *	5,093.67
YTD Encumbrance		.00 YTD Actual	5,093.67 Total	5,093.67 YTD Budget	8,000.00 Unexpended	2,906.13	
Printing			04/30/2022 (04/22) Balance	07-510-520-2123			688.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	00 *	688.00
YTD Encumbrance		.00 YTD Actual	688.00 Total	688.00 YTD Budget	3,000.00 Unexpended	2,312.00	
Program & Display			04/30/2022 (04/22) Balance	07-510-520-2128			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Office Supplies			04/30/2022 (04/22) Balance	07-510-520-2205			2,502.51
04/19/2022	AP	22	Office Depot		48.46		
05/20/2022	AP	825	South Coast Office Supply		53.88		
04/13/2022	JE	17	AMAZON.COM, Phone Case		16.99		
04/23/2022	JE	17	AMAZON.COM, Clocks		55.04		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
04/22/2022	JE	19	GREENDISK, INC., Recycling Bins		179.85		
			05/31/2022 (05/22) Period Totals and Balance		354.22 *	.00 *	2,856.73
YTD Encumbrance .00 YTD Actual 2,856.73 Total 2,856.73 YTD Budget 7,000.00 Unexpended 4,143.27							
Postage							
			04/30/2022 (04/22) Balance	07-510-520-2206			7,140.32
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	7,140.32
YTD Encumbrance .00 YTD Actual 7,140.32 Total 7,140.32 YTD Budget 10,000.00 Unexpended 2,859.68							
Miscellaneous							
			04/30/2022 (04/22) Balance	07-510-520-2208			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00							
Data Processing Supplies							
			04/30/2022 (04/22) Balance	07-510-520-2224			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00							
Janitorial Supplies							
			04/30/2022 (04/22) Balance	07-510-520-2225			145.12
04/19/2022	AP	23	Office Depot		8.26		
04/26/2022	AP	241	Showcases		48.50		
04/11/2022	JE	17	AMAZON.COM, Cleaning Supplies		23.94		
04/18/2022	JE	17	AMAZON.COM, Janitorial Supplies		44.00		
05/31/2022	JE	65	R/C AP631 (03/22) BAY AREA ENTER. INV8058 LI		111.19		
05/31/2022	JE	66	R/C AP364 (04/22) BAY AREA ENTER. INV8137 LI		111.37		
05/31/2022	JE	67	R/C AP663 (05/22) BAY AREA ENTER. INV8264 LI		172.77		
			05/31/2022 (05/22) Period Totals and Balance		520.03 *	.00 *	665.15
YTD Encumbrance .00 YTD Actual 665.15 Total 665.15 YTD Budget 3,500.00 Unexpended 2,834.85							
Small Equipment							
			04/30/2022 (04/22) Balance	07-510-520-2231			7,647.47
04/05/2022	JE	17	AMAZON.COM, Hand Truck		59.99		
04/07/2022	JE	24	LAMINATOR.COM, Laminator		659.99		
			05/31/2022 (05/22) Period Totals and Balance		719.98 *	.00 *	8,367.45
YTD Encumbrance .00 YTD Actual 8,367.45 Total 8,367.45 YTD Budget 35,000.00 Unexpended 26,632.55							
Grants							
			04/30/2022 (04/22) Balance	07-510-520-2234			1,118.40
05/11/2022	JE	52	R/C AP887 (4/22) HAZELWOOD STUDIOS #20220		600.00		
			05/31/2022 (05/22) Period Totals and Balance		600.00 *	.00 *	1,718.40
YTD Encumbrance .00 YTD Actual 1,718.40 Total 1,718.40 YTD Budget 8,000.00 Unexpended 6,281.60							
Library Supplies							
			04/30/2022 (04/22) Balance	07-510-520-2235			4,896.53
05/19/2022	AP	800	Demco		608.32		
04/26/2022	JE	17	AMAZON.COM, Processing Supplies		41.87		
04/27/2022	JE	17	AMAZON.COM, Processing Supplies		11.69		
04/06/2022	JE	19	BIMART, Processing Supplies		9.99		
			05/31/2022 (05/22) Period Totals and Balance		671.87 *	.00 *	5,668.40
YTD Encumbrance .00 YTD Actual 5,668.40 Total 5,668.40 YTD Budget 14,000.00 Unexpended 8,331.60							
Library Books & Records							
			04/30/2022 (04/22) Balance	07-510-520-2236			67,354.42
04/17/2022	AP	11	Ingram		140.57		
04/19/2022	AP	12	Ingram		94.86		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
04/19/2022	AP	13	Ingram			14.85-	
04/21/2022	AP	14	Ingram		87.41		
04/30/2022	AP	312	Midwest Tape		883.63		
05/11/2022	AP	514	Blackstone Publishing		41.60		
04/29/2022	AP	523	Ingram		371.30		
05/02/2022	AP	524	Ingram		524.30		
03/07/2022	AP	593	Cengage Learning Inc.		48.73		
05/01/2022	AP	630	Center Point Large Print		139.62		
05/06/2022	AP	643	Ingram		150.20		
05/09/2022	AP	644	Ingram		281.30		
05/17/2022	AP	814	Ingram		198.79		
04/17/2022	AP	856	Cengage Learning Inc.		147.49		
05/09/2022	AP	881	McClure & Scott Manufacturing LLC		147.14		
04/05/2022	JE	6	BAKER TAYLOR, Adult Books		16.64		
04/05/2022	JE	6	BAKER TAYLOR, YP Books, YA Audio		114.95		
04/05/2022	JE	6	BAKER TAYLOR, Adult Dvd		14.26		
04/05/2022	JE	6	BAKER TAYLOR, YP Dvd		25.01		
04/21/2022	JE	6	BAKER TAYLOR, Adult Dvd		142.93		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		23.99		
04/21/2022	JE	6	BAKER TAYLOR, Lg Print Books		14.43		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		13.32		
04/21/2022	JE	6	BAKER TAYLOR, YP Books		135.50		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		304.62		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		15.54		
04/21/2022	JE	6	BAKER TAYLOR, Adult Audios		62.67		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		59.95		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		17.99		
04/21/2022	JE	6	BAKER TAYLOR, Adult Books		15.54		
04/25/2022	JE	6	BAKER TAYLOR, YP Books		113.19		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		308.74		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		219.26		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		46.61		
04/25/2022	JE	6	BAKER TAYLOR, Adult Audios		22.00		
04/25/2022	JE	6	BAKER TAYLOR, YP Books		150.99		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		16.09		
04/25/2022	JE	6	BAKER TAYLOR, YA, YP Books		107.43		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		26.99		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		16.09		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		15.53		
04/25/2022	JE	6	BAKER TAYLOR, Adult Dvd		120.70		
04/25/2022	JE	6	BAKER TAYLOR, Adult Audios		65.99		
04/25/2022	JE	6	BAKER TAYLOR, YP Books		227.73		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		334.56		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		15.53		
04/25/2022	JE	6	BAKER TAYLOR, Adult Dvd		31.38		
04/25/2022	JE	6	BAKER TAYLOR, Adult Audios		27.50		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		59.92		
04/25/2022	JE	6	BAKER TAYLOR, Adult Audios		16.50		
04/25/2022	JE	6	BAKER TAYLOR, Lg Print Books		17.21		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		13.87		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		46.18		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		76.04		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		65.48		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		16.10		
04/25/2022	JE	6	BAKER TAYLOR, Adult Audios		82.47		
04/25/2022	JE	6	BAKER TAYLOR, Adult Books		16.65		
04/25/2022	JE	6	BAKER TAYLOR, Music Cds		105.01		

14

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
04/25/2022	JE	6	BAKER TAYLOR, Adult Dvd		72.18		
04/02/2022	JE	17	AMAZON.COM, Adult Books		33.50		
04/04/2022	JE	17	AMAZON.COM, Adult Dvds		43.84		
04/06/2022	JE	17	AMAZON.COM, Music Cds		21.94		
04/06/2022	JE	17	AMAZON.COM, Adult Books		46.74		
04/09/2022	JE	17	AMAZON.COM, Music Cds		23.36		
04/09/2022	JE	17	AMAZON.COM, Music Cds		7.99		
04/12/2022	JE	17	AMAZON.COM, Adult Dvds		19.99		
04/16/2022	JE	17	AMAZON.COM, Adult Books		17.41		
04/16/2022	JE	17	AMAZON.COM, Adult Books		24.99		
04/16/2022	JE	17	AMAZON.COM, Adult Books		17.00		
04/18/2022	JE	17	AMAZON.COM, Adult Dvds		24.95		
04/19/2022	JE	17	AMAZON.COM, Adult Dvds		13.99		
04/19/2022	JE	17	AMAZON.COM, Adult Dvds		14.54		
04/20/2022	JE	17	AMAZON.COM, Adult Dvds		105.92		
04/25/2022	JE	17	AMAZON.COM, Adult Dvds		29.28		
04/25/2022	JE	17	AMAZON.COM, Adult Dvds		59.80		
04/28/2022	JE	17	AMAZON.COM, Adult Books		19.95		
04/06/2022	JE	18	NETFLIX, Library Streaming Player Programming		15.49		
05/31/2022 (05/22) Period Totals and Balance					7,228.88 *	14.85 *	74,568.45
YTD Encumbrance	.00	YTD Actual	74,568.45 Total	74,568.45 YTD Budget	115,000.00 Unexpended		40,431.55
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Periodicals			04/30/2022 (04/22) Balance	07-510-520-2237			5,780.70
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	5,780.70
YTD Encumbrance	.00	YTD Actual	5,780.70 Total	5,780.70 YTD Budget	8,000.00 Unexpended		2,219.30
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Microfilm			04/30/2022 (04/22) Balance	07-510-520-2238			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		.00
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State Aid to Children - Books			04/30/2022 (04/22) Balance	07-510-520-2239			803.16
04/06/2022	JE	19	ILLINOIS LIBRARY ASSOC, Summer Reading Sup		289.46		
			05/31/2022 (05/22) Period Totals and Balance		289.46 *	.00 *	1,092.62
YTD Encumbrance	.00	YTD Actual	1,092.62 Total	1,092.62 YTD Budget	2,500.00 Unexpended		1,407.38
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Library Books/Records (Restr)			04/30/2022 (04/22) Balance	07-510-520-2240			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	50,000.00 Unexpended		50,000.00
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Programming			04/30/2022 (04/22) Balance	07-510-520-2241			9,227.41
04/21/2022	JE	19	APPLE.COM, Icloud Storage		.99		
04/22/2022	JE	19	BUZZSPROUT.COM, Podcast Hosting		12.00		
			05/31/2022 (05/22) Period Totals and Balance		12.99 *	.00 *	9,240.40
YTD Encumbrance	.00	YTD Actual	9,240.40 Total	9,240.40 YTD Budget	7,000.00 Unexpended		(2,240.40)
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Office Equipment Rental			04/30/2022 (04/22) Balance	07-510-520-2302			3,526.40
05/10/2022	AP	533	Xerox Corporation		132.17		
04/26/2022	JE	18	PITNEY BOWES LEASING, Postage Meter Rent		139.70		
			05/31/2022 (05/22) Period Totals and Balance		271.87 *	.00 *	3,798.27
YTD Encumbrance	.00	YTD Actual	3,798.27 Total	3,798.27 YTD Budget	20,000.00 Unexpended		16,201.73

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Equipment Repairs/Replacement			04/30/2022 (04/22) Balance	07-510-520-2303			100.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	100.00
YTD Encumbrance	.00	YTD Actual	100.00 Total	100.00 YTD Budget	5,000.00 Unexpended	4,900.00	
Equipment Maintenance Contract			04/30/2022 (04/22) Balance	07-510-520-2304			4,152.66
05/01/2022	AP	334	Advantage Security LLC		37.95		
04/01/2022	AP	844	Advantage Security LLC		37.95		
06/01/2022	AP	845	Advantage Security LLC		37.95		
			05/31/2022 (05/22) Period Totals and Balance		113.85 *	.00 *	4,266.51
YTD Encumbrance	.00	YTD Actual	4,266.51 Total	4,266.51 YTD Budget	10,000.00 Unexpended	5,733.49	
Vehicle Maintenance/Fuel			04/30/2022 (04/22) Balance	07-510-520-2305			582.36
05/16/2022	AP	674	CECO Inc		103.75		
			05/31/2022 (05/22) Period Totals and Balance		103.75 *	.00 *	686.11
YTD Encumbrance	.00	YTD Actual	686.11 Total	686.11 YTD Budget	7,000.00 Unexpended	6,313.89	
Furniture			04/30/2022 (04/22) Balance	07-510-520-2306			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Building & Grounds Maintenance			04/30/2022 (04/22) Balance	07-510-520-2309			39,295.21
04/21/2022	AP	16	Kyle Electric Inc		115.66		
04/19/2022	AP	27	Aramark Uniform & Career Apparel		32.00		
05/03/2022	AP	307	Aramark Uniform & Career Apparel		32.00		
05/02/2022	AP	513	Agri-Tech Design		266.00		
04/30/2022	AP	592	Access Information Protected		75.76		
05/17/2022	AP	654	Aramark Uniform & Career Apparel		32.00		
04/30/2022	AP	663	Bay Area Enterprises Inc.		172.77		
04/30/2022	AP	669	Bay Area Enterprises Inc.		3,345.25		
04/07/2022	JE	17	AMAZON.COM, Toilet Paper Dispensers		129.98		
05/31/2022	JE	65	R/C AP631 (03/22) BAY AREA ENTER. INV8058 LI			111.19-	
05/31/2022	JE	66	R/C AP364 (04/22) BAY AREA ENTER. INV8137 LI			111.37-	
05/31/2022	JE	67	R/C AP663 (05/22) BAY AREA ENTER. INV8264 LI			172.77-	
			05/31/2022 (05/22) Period Totals and Balance		4,201.42 *	395.33- *	43,101.30
YTD Encumbrance	.00	YTD Actual	43,101.30 Total	43,101.30 YTD Budget	40,000.00 Unexpended	(3,101.30)	
Furniture (restricted)			04/30/2022 (04/22) Balance	07-510-520-2310			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00	
Reimbursable			04/30/2022 (04/22) Balance	07-510-520-2406			.00
05/10/2022	AP	619	Luce, Carol		8.99		
			05/31/2022 (05/22) Period Totals and Balance		8.99 *	.00 *	8.99
YTD Encumbrance	.00	YTD Actual	8.99 Total	8.99 YTD Budget	200.00 Unexpended	191.01	
Library Board			04/30/2022 (04/22) Balance	07-510-520-2424			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	500.00 Unexpended	500.00	



Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Gifts, Donations & Memorials			04/30/2022 (04/22) Balance	07-510-520-2450			9,551.67
03/29/2022	AP	73	Green, Mana Victoria		400.00		
05/02/2022	AP	525	Ingram		522.11		
05/04/2022	AP	642	Ingram		177.31		
05/05/2022	AP	658	Black Market Gourmet		200.00		
05/17/2022	AP	678	City of Coos Bay - ESO		200.00		
05/17/2022	AP	786	Smart Furniture LLC		5,592.00		
05/09/2022	AP	880	McClure & Scott Manufacturing LLC		1,166.61		
04/01/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		32.28		
04/01/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		20.97		
04/02/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		59.87		
04/05/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		6.99		
04/05/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		15.99		
04/05/2022	JE	17	AMAZON.COM, Supplies, YP Programs		131.43		
04/12/2022	JE	17	AMAZON.COM, Supplies, ESD Don.		123.36		
04/14/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		71.92		
04/14/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		39.96		
04/15/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		9.88		
04/19/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		104.79		
04/23/2022	JE	17	AMAZON.COM, Supplies, Adult Programs		99.95		
04/14/2022	JE	19	FIRST BOOK, Books, Rotary		35.10		
04/28/2022	JE	19	FRED MEYER, Program Supplies		30.92		
04/27/2022	JE	19	COOS HEAD FOOD CO-OP, Program Supplies, Bilt		206.95		
04/28/2022	JE	19	MCKAYS MARKET, Supplies, YP Programs		8.98		
05/11/2022	JE	52	R/C AP887 (4/22) HAZELWOOD STUDIOS #20220			600.00-	
			05/31/2022 (05/22) Period Totals and Balance		9,257.37 *	600.00- *	18,209.04
YTD Encumbrance	.00	YTD Actual	18,209.04 Total	18,209.04 YTD Budget	5,000.00 Unexpended	(13,209.04)	
Bad Debt Expense			04/30/2022 (04/22) Balance	07-510-520-2500			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Computer Hardware & Software			04/30/2022 (04/22) Balance	07-510-530-3001			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
Vehicles			04/30/2022 (04/22) Balance	07-510-530-3008			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Audio Visual Equipment			04/30/2022 (04/22) Balance	07-510-530-3022			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Library Equipment			04/30/2022 (04/22) Balance	07-510-530-3023			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Building Project			04/30/2022 (04/22) Balance	07-510-530-3118			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Contingency							
			04/30/2022 (04/22) Balance	07-510-560-6001			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 90,270.00 Unexpended 90,270.00							
Unappropriated Ending Fund Bal							
			04/30/2022 (04/22) Balance	07-510-560-6002			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 162,506.00 Unexpended 162,506.00							
Contingency - Library Board							
			04/30/2022 (04/22) Balance	07-510-560-6003			.00
			05/31/2022 (05/22) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget .00 Unexpended .00							
Number of Transactions: 189 Number of Accounts: 54					Debit	Credit	Proof
Total Library Fund:					122,154.79	5,432.96-	116,721.83
Number of Transactions: 189 Number of Accounts: 54					Debit	Credit	Proof
Grand Totals:					122,154.79	5,432.96-	116,721.83

- Report Criteria:
- Actual Amounts
  - All Accounts
  - Summarize Payroll Detail
  - Print Period Totals
  - Print Grand Totals
  - Include Funds: 07
  - Page and Total by Fund
  - Include Placeholders: None
  - Include Balance Sheets: None
  - Include Accounts: None
  - Include Income Fillers: None
  - Include Sources: None
  - Include Revenues: None
  - All Segments Tested for Total Breaks

**Coos Bay Public Library  
Memorial Funds Checking Account  
May 2022**

<u>BALANCE, April 30, 2021</u>	\$ 81,084.56
Friends of Coos Bay Public Library	\$ 3,000.00
JE-From Friends Library Purchases-Equipment Fund/CBPL Foundation	\$ 113.90
Halvor/Price Memorial	\$ 50.00
Berlingeri Donation	\$ 40.00
Coos Head Garden Club/Thomas	\$ 25.00
Misc. Donations-May 2022	<u>\$ 92.57</u>
<b>TOTAL DEPOSITS</b>	<b>\$ 3,321.47</b>
 <b><u>DISBURSEMENTS:</u></b>	
JE-To Mogan/CBPL Foundation	\$ 113.90
Smart Furniture/Furniture/Mogan-CBPL Foundation	\$ 5,592.00
School Outfitters/Furniture/Mogan-CBPL Foundation	\$ 581.68
Lakeshore Learning/Furniture/Mogan-CBPL Foundation	\$ 665.85
Demco/Furniture/Mogan-CBPL Foundation	\$ 69,907.53
Burgeon Group/Furniture/Mogan-CBPL Foundation	\$ 25,038.75
Ingram/Rotary Books	\$ 522.11
Black Market Gourmet/Refreshments-Adult Programs-Star Wars	\$ 200.00
Ingram/Rotary Books	\$ 177.31
McClure & Scott/Rotary Books	\$ 1,166.61
Baker Taylor/Rotary Books	\$ 288.86
Amazon/Supplies-Adult Programs-Book Boxes, Craft Takeout	\$ 459.68
Fred Meyer/Supplies-Adult Programs-Women's Health	\$ 63.14
Amazon/Supplies-YP Programs-Book Box	\$ 150.37
Oregon State Parks/Backpack Park Passes	\$ 347.72
Amazon/Furniture/Mogan-CBPL Foundation	\$ 3,523.64
ESO/Title Wave	\$ 200.00
First Book/Books-Outreach	<u>\$ 810.01</u>
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 109,809.16</b>
 <b>Balance May 31, 2022</b>	 <b>\$ (25,403.13)</b>
General Fund	\$ 12,440.65
Friend's Children's Fund	\$ 3,055.98
Kenaston Estate Donation	\$ -
Mallek Estate Memorial	\$ 52,610.89
Jones Estate Donation	\$ 7,272.59
ESD Bilingual Programming Donation	\$ 1,319.69
Friends Library Purchases	\$ 4,827.71
Rotary Donation	\$ (4,664.32)

Coos Bay Library Foundation-Equipment	\$ -
Mogan-CBPL Foundation	\$(105,423.35)
Eagles Large Print Fund	\$ -
Dollywood	<u>\$ 3,157.03</u>

**MEMORIAL ACCOUNT FUNDS TOTAL** **\$ (25,403.13)**

## **Librarian's Report**

**June 2022**

### ***PROGRAMS in May***

Spanglish Conversation (2) with 6 people in attendance.

Forever Young Adult Book Group had no attendance this month.

Community Cooking with the Co-Op - 27 participants and 14 YouTube views

Craft Take Out - 50 kits distributed and 118 views on Facebook Live

Unlimited Book Club, a partnership with Coos History Museum and North Bend Public Library had 8 participants.

ASL Practice Place - 8 participants

Book Box Program - 77 adults and 63 children participating

Story time (4) - 186 participants

Swords and Starships Podcast - 2 episodes, 87 downloads.

The Empire and Eastside pickup/drop off sites - This is done every Friday (except holidays). 158 people in May.

Community Yoga - 10 participants

Young Writers in the Library (4) - 30

Board Games for teens (4) - 3

Star Wars Flash Mob Costume Parade – 30

Star Wars Trivia Night – 33

Presentation to SOCC Education Class – 4

Period Product Raffle Participants – 27

South Coast Food Townhall – 40

Self-Regulation and Resiliency Training – 15

File and Folder Backup – 12

Comic Book Workshop with Aron Nels Steinke – 22

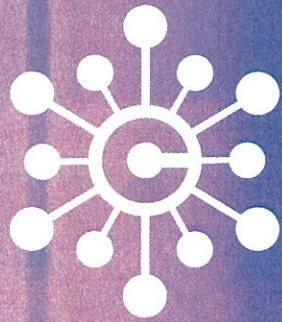
### ***Miscellaneous***

In May there were 5,272 county-wide checkouts on OverDrive. 501 circulations on hoopla in May with 14 new borrowers.

May brought the start of Farmer's Market. The library had a booth all of May and will continue until at least mid-August. The library uses the opportunity to promote programs and services along with giving away books for people's personal libraries.

2021/22	Myrtlewood	Myrtlewood	Cedar	Cedar	Cedar	Total Use	Estimated Attendance
	Library Use	Non-Library Use	Library Use	Non-Library Use			(minus library program attendance already reported)
Jul-21	0	0	0	0	4	4	8
Aug-21	0	0	3	3	18	21	81
Sep-21	0	0	3	3	13	16	76
Oct-21	0	0	3	3	14	17	98
Nov-21	0	0	4	4	21	25	150
Dec-21	0	0	5	5	25	30	261
Jan-22	0	0	12	12	16	28	76
Feb-22	0	3	18	14	14	35	647
Mar-22	0	3	13	19	19	32	118
Apr-22	6	4	15	16	16	41	172
May-22	5	2	13	23	23	43	506
Jun-22							
Totals							2193





COOS BAY  
PUBLIC LIBRARY

# THE LATEST at COOS BAY PUBLIC LIBRARY JUNE 2022

FOR MORE INFORMATION:

541-269-1101

[www.coosbaylibrary.org](http://www.coosbaylibrary.org)

COME SEE US!

525 Anderson Avenue  
Coos Bay, OR 97420

 Find us on Facebook!

 Find us on Instagram!

 Find us on YouTube!



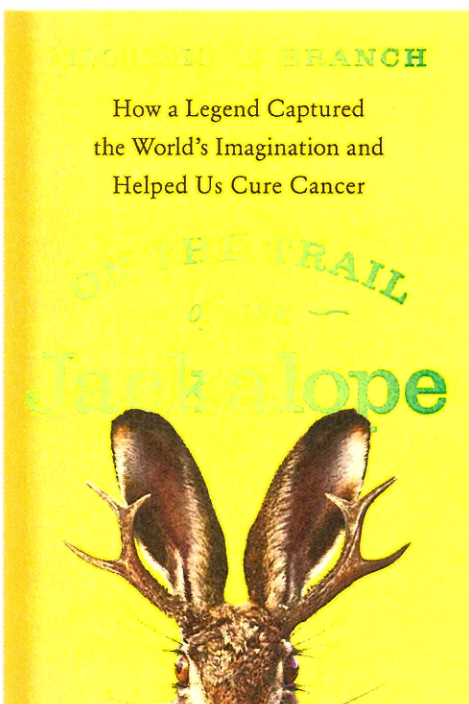
Prize Basket Examples

## TITLE WAVE 2022: ON THE TRAIL OF THE JACKALOPE BY MICHAEL P. BRANCH

**JOIN US FOR A LIVE PRESENTATION BY THE AUTHOR AND A CHANCE TO WIN JACKALOPE-THEMED PRIZE BASKETS**

Immerse yourself in the never-before-told stories of the legendary horned rabbit—the myths, the hoaxes, the very real scientific breakthrough it inspired—and how it became a cultural touchstone of the American West. Purported to be part jackrabbit and part antelope, the jackalope began as a local joke and quickly gained status as a folk icon across the U.S. Although the jackalope is make-believe, actual horned rabbits afflicted by a carcinogenic virus have helped oncologists make remarkable, field-changing advances in the development of anti-viral cancer therapies. The most important of these is the human papillomavirus (HPV) vaccine, which protects against cervical and other cancers. Today, jackalopes are literally helping us cure cancer.

Thursday, June 16 @ 2:00PM  
at Coos Bay Public Library



## STORYTIME IN THE LIBRARY

WEDNESDAYS JUNE 1, 8, 22, & 29

STARTS @ 10:00AM, BEFORE THE LIBRARY OPENS TO THE PUBLIC

4  
JUNE

## WORLD ELDER ABUSE AWARENESS DAY PRESENTATION

PRESENTATION WITH RAFFLE PRIZES FOR ATTENDEES  
11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM & ON ZOOM

14  
JUNE

1  
JUNE

## ¡SPANGLISH! CONVERSATIONAL PROGRAM

12:00PM - 1:00PM on Zoom 06/01  
10:30AM - 11:30 AM at Mingus Park on 06/18

PROGRAM

15  
JUNE

## TODDLER DANCE PARTY

STORIES, RHYMES, MUSIC, AND A DISCO BALL!

STARTS @ 10:00AM, BEFORE THE LIBRARY OPENS TO THE PUBLIC

## YOUNG WRITERS GROUP

WRITING GROUP FOR TEENS & TWEENS  
MEETING THURSDAYS IN JUNE

4:00PM - 5:00PM IN THE LIBRARY, AGES: 12-18



2  
JUNE

## ASL PRACTICE PLACE

WITH INSTRUCTOR KANDY BERGQUIST

12:00PM - 1:00PM VIA ZOOM, ALL AGES WELCOME

16  
JUNE

3  
JUNE

## COMMUNITY ENGAGEMENT SPECIALIST TAMMY ALEY AVAILABLE

MONDAYS & FRIDAYS THIS MONTH

MON & FRI: 10:00AM-11:00AM BY APPOINTMENT ONLY  
MON: 11:00AM-4:00PM DROP IN OR APPT  
FRI: 11:00AM-5:00PM DROP IN OR APPT



16  
JUNE

## FRIENDS OF THE LIBRARY 1/2 OFF BOOK STORE SALE

12:00PM - 4:00PM IN FRIENDS OF THE LIBRARY BOOK STORE

16  
JUNE

## TITLE WAVE 2022

ON THE TRAIL OF THE JACKALOPE BY MICHAEL P. BRANCH  
LIVE AUTHOR PRESENTATION AND PRIZE RAFFLE

2:00PM - 2:00PM AT THE LIBRARY, AGES: TEENS, ADULTS

20  
JUNE

## SUMMER READING PROGRAM BEGINS

2022 THEME: READ BEYOND THE BEATEN PATH

SIGN UP ON BEANSTACK (READING APP) OR AT THE LIBRARY

6  
JUNE

## FRIENDS OF THE LIBRARY TABLE BOOK SALE

9:00AM - 4:00PM IN THE MYRTLEWOOD & CEDAR ROOMS  
SPECIAL DISCOUNTS FROM 3:00PM - 4:00PM

3  
JUNE

## SWORDS & STARSHIPS PODCAST

MINI EPISODES (06/03) & (06/17)

READ WITH PRIDE (06/10)

HOWL'S MOVING CASTLE (06/24)

NEW EPISODES AVAILABLE!



## ART IN THE PARK

EXPLORE MINGUS PARK AND CREATE  
NATURE-INSPIRED ART AT STATIONS ACROSS THE PARK

10:30AM - 12:00PM AT MINGUS PARK, AGES: KIDS, FAMILIES

21  
JUNE

## LAUGHTER YOGA FOR PHYSICAL AND MENTAL HEALTH

JUNE 6, 13, 20: 4:00PM - 4:45PM AT MINGUS PARK AMPHITHEATER  
JUNE 27: 4:00PM - 4:45PM AT COOS BAY PUBLIC LIBRARY  
PRE-REGISTRATION REQUIRED, SEE WEBSITE.

6  
JUNE

21  
JUNE

## SUMMER ROBOTICS AT CBPL

TUESDAYS JUNE 22 - JULY 26

LEARN TO BUILD AND PROGRAM LEGO EV3 ROBOTS

5:00PM - 6:30PM IN THE MYRTLEWOOD ROOM, AGES: KIDS GRADES 4-6

7  
JUNE

## FOREVER YOUNG BOOK CLUB

THEME: STONEWALL BOOK AWARDS

5:00PM - 6:00PM VIA ZOOM, AGES: 18+

## WILDERNESS SURVIVAL FOR TEENS

WITH SOPHIE FROM SOUTH SLOUGH RESERVE  
TIP: BRING A WATER BOTTLE & DRESS FOR OUTDOOR FUN

2:00PM - 4:00PM AT MINGUS PARK GAZEBO, AGES: TEENS

23  
JUNE

## COMMUNITY YOGA WITH INSTRUCTOR KELLI BOSAK

6:00PM - 7:00PM VIA ZOOM, ALL AGES WELCOME

8  
JUNE

23  
JUNE

## COMMUNITY COOKING WITH THE CO-OP

STARRING JAMAR!

THIS MONTH'S RECIPE: COOS HEAD JUNETEENTH SPECIAL EDITION

5:30PM - 6:30PM VIA ZOOM, AGES: TEENS, ADULTS, FAMILIES

9  
JUNE

## UNLIMITED BOOK CLUB

THE MORNING THE SUN WENT DOWN  
BY DARRYL BABE WILSON

6:00PM - 7:00PM VIA ZOOM, AGES: TEENS & ADULTS

24  
JUNE

## ADULT GAME NIGHT

JOIN US FOR A BOARD GAME BONANZA!

6:00PM - 9:00PM IN THE MYRTLEWOOD ROOM,  
AGES: TEENS 15+ & ADULTS

28  
JUNE

## BOOKS AND DONUTS FOR TEENS

ENJOY A DELICIOUS EMPIRE DAWG DONUT, TALK BOOKS WITH  
OTHER TEENS, & FIND YOUR NEXT FAVORITE READ

11:00AM - 12:00PM IN THE MYRTLEWOOD ROOM, AGES: TEENS

13  
JUNE

## TEEN YOUTH CORPS APPLICATION DEADLINE

SUMMER READING PROGRAM HELPERS WANTED!

APPLICATIONS AVAILABLE IN-HOUSE AND ONLINE

## BILINGUAL VENTRILOQUIST SHOW

STARRING AWARD-WINNING VENTRILOQUIST  
VIKKI GASKO GREEN

4:00PM - 5:00PM AT HE MINGUS PARK STAGE, AGES: KIDS, FAMILIES

29  
JUNE